

## Monitor's Site Report

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ID:	20034	Visit no. for this registration:	20
<b>Project name</b>		Wootton Primary School	
<b>Contractor</b>		<b>On site contact name</b>	
Steele & Bray Ltd		Mr Alan Richardson	
<b>Site description and location</b>		This is a substantial extension to a primary school in the centre of the village. The site is surrounded the existing school and houses.	
<b>Observations</b>	<b>Score</b>	<b>Comments</b>	
1. Considerate	4	The site continues efficiently in respect of matters relating to the public and workforce. Letters were sent to all the surrounding properties informing of the impending construction project. Car parking for operatives and visitors is well catered for. Access is clear and level appropriate for disabled and pedestrians. Access is well defined and signage is good. The site traffic plan appears to work well.	
2. Environment	3.5	Working hours are restricted to 0730-1730. Waste is not segregated but it is said to be segregated down the line albeit not monitored. Working hours are operated flexibly to help the school requirements as necessary. There are no plant or wildlife issues.	
3. Cleanliness	4	The site remains clean. Off-site roads are swept regularly s required. The areas around the office and welfare facilities is maintained clean. General litter around the site perimeter is cleared regularly. All plant and material is neatly stored on site.	
4. A Good Neighbour	4	The site continues well presented and gives a good impression. Close liaison is maintained with the school and with the neighbours. There is a complaints procedure in place. Only one has been received by a resident concerned to avoid the crane swinging over their property. This was immediately agreed to. There is a 24 hour hotline.	
5. Respectful	4	Site personnel are properly dressed in PPE as appropriate at the Manager's discretion. Lavatories are screened from public view. The induction deals with courtesy to the public and the avoidance of swearing. It is site specific relative to the school. All personnel must be kept within the boundaries. Radios are not permitted on site.	
6. Safe	4	A fire plan exists. Fire drills are have been held and were done in conjunction with the school. All accidents are recorded even the most minor. Pedestrians on the site boundary enjoy protected passage. Access to the site office is clear.	
7. Responsible	4.5	The Manager is aware of the nearest A & E facilities. There is a first aider on site. If sub-contractors make known their first-aider(s) they are recorded. The Manager has given a talk to the school children. As the site develops into buildings he plans to have school site visits in small groups to make the children aware of building and design processes.	
8. Accountable	4	The site signs are very good and appropriately sited. The CCS signs are properly displayed for public and operatives observation. Registration with CCS is now mentioned in tool box talks.	
<b>Total:</b>	<b>32</b>	<b>Summary and conclusions</b>	
This continues a well organised site in respect of its attitude and care of the public and the environment.			
<b>Any photos taken</b>	No		<b>Date of visit</b>
<b>Monitor's name</b>	Roger Stobbs Dip Arch RIBA		15/8/07
			<b>SIGNED:</b>

*[Handwritten Signature]*

Score per section	Score references	Score per section	Score references
1	Major non-compliance	4	High level beyond compliance
2	Minor non-compliance	5	Exceptional measures taken
3	Compliance		